

# **Legal Information**

#### **About this Manual**

The Manual includes instructions for using and managing the Product. Pictures, charts, images and all other information hereinafter are for description and explanation only. The information contained in the Manual is subject to change, without notice, due to firmware updates or other reasons. Please find the latest version of this Manual at the company website Please use this Manual with the guidance and assistance of professionals trained in supporting the Product.

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# **Symbol Conventions**

The symbols that may be found in this document are defined as follows.

Symbol	Description
<u> </u> Danger	Indicates a hazardous situation which, if not avoided, will or could result in death or serious injury.
<b>A</b> Caution	Indicates a potentially hazardous situation which, if not avoided, could result in equipment damage, data loss, performance degradation, or unexpected results.
i Note	Provides additional information to emphasize or supplement important points of the main text.

# **Safety Instruction**

# **!** Warning

- The working temperature of the device is from -10 °C to 55 °C.
- All the electronic operation should be strictly compliance with the electrical safety regulations, fire prevention regulations and other related regulations in your local region.
- Please use the power adapter, which is provided by normal company. The power consumption cannot be less than the required value.
- Do not connect several devices to one power adapter as adapter overload may cause over-heat or fire hazard.
- Please make sure that the power has been disconnected before you wire, install
  or dismantle the device.
- When the product is installed on wall or ceiling, the device shall be firmly fixed.
- If smoke, odors or noise rise from the device, turn off the power at once and unplug the power cable, and then please contact the service center.
- If the product does not work properly, please contact your dealer or the nearest service center. Never attempt to disassemble the device yourself. (We shall not assume any responsibility for problems caused by unauthorized repair or maintenance.)

# ! Caution

- Do not drop the device or subject it to physical shock, and do not expose it to high electromagnetism radiation. Avoid the equipment installation on vibrations surface or places subject to shock (ignorance can cause equipment damage).
- Do not place the device in extremely hot (refer to the specification of the device for the detailed operating temperature), cold, dusty or damp locations, and do not expose it to high electromagnetic radiation.
- The device cover for indoor use shall be kept from rain and moisture.
- Exposing the equipment to direct sun light, low ventilation or heat source such as heater or radiator is forbidden (ignorance can cause fire danger).
- Do not aim the device at the sun or extra bright places. A blooming or smear may occur otherwise (which is not a malfunction however), and affecting the endurance of sensor at the same time.

- Please use the provided glove when open up the device cover, avoid direct contact with the device cover, because the acidic sweat of the fingers may erode the surface coating of the device cover.
- Please use a soft and dry cloth when clean inside and outside surfaces of the device cover, do not use alkaline detergents.
- Please keep all wrappers after unpack them for future use. In case of any failure occurred, you need to return the device to the factory with the original wrapper.
   Transportation without the original wrapper may result in damage on the device and lead to additional costs.
- Improper use or replacement of the battery may result in hazard of explosion.
   Replace with the same or equivalent type only. Dispose of used batteries according to the instructions provided by the battery manufacturer.
- Input voltage should meet both the SELV and the Limited Power Source according to 60950-1 standard.
- The power supply must conform to LPS. The recommended adaptor models and manufacturers are shown as below. Use the attached adapter, and do not change the adaptor randomly.

Model	Manufacturer	Standard
ADS-24S-12 1224GPCN	SHENZHEN HONOR ELECTRONIC CO.,LTD	CEE
G0549-240-050	SHENZHEN GOSPELL DIGITAL TECHNOLOGY CO.,LTD	CEE
TS-A018-120015Ec	SHENZHEN TRANSIN TECHNOLOGIES CO., LTD	CEE

# **Regulatory Information**

#### **FCC Information**

Please take attention that changes or modification not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

FCC compliance: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- —Increase the separation between the equipment and receiver.
- —Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- —Consult the dealer or an experienced radio/TV technician for help

#### **FCC Conditions**

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

- 1. This device may not cause harmful interference.
- 2. This device must accept any interference received, including interference that may cause undesired operation.

### **EU Conformity Statement**



This product and - if applicable - the supplied accessories too are marked with "CE" and comply therefore with the applicable harmonized European standards listed under the EMC Directive 2014/30/EU, the RoHS Directive 2011/65/EU



2012/19/EU (WEEE directive): Products marked with this symbol cannot be disposed of as unsorted municipal waste in the European Union. For proper recycling, return this product to your local supplier upon the purchase of equivalent new equipment, or dispose of it at designated collection points. For more information see: www.recyclethis.info



2006/66/EC (battery directive): This product contains a battery that cannot be disposed of as unsorted municipal waste in the European Union. See the product documentation for specific battery information. The battery is marked with this symbol, which may include lettering to indicate cadmium (Cd), lead (Pb), or mercury (Hg). For proper recycling, return the battery to your supplier or to a designated collection point. For more information see:www.recyclethis.info

# **Industry Canada ICES-003 Compliance**

This device meets the CAN ICES-3 (B)/NMB-3(B) standards requirements.

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# 1 Appearance

# Front Panel and Rear Panel

Here takes 6 Series device with swiping card function for example.

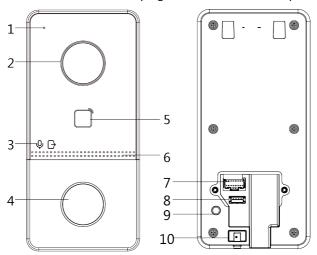


Figure 1-1 Front Panel and Rear Panel Table 1-1 Description

No.	Description
1	Microphone
2	Camera
3	Indicator Unlock (Green)/ Call (Orange)/ Communicate (White)
4	Button
5	Card Reading Area

No.	Description
6	Loudspeaker
7	Terminals
8	Debugging Port
9	TAMPER
10	Set Screw

# **Bottom Panel**

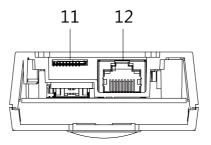


Figure 1-2 Bottom Panel Table 1-2 Description

No.	Description
11	TF Card Slot(Future use)
12	Network Interface

# 2 Terminal and Wiring Description

# 2.1 Terminal Description

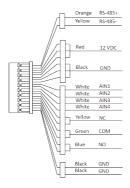


Figure 2-1 Terminal Description

# 2.2 Wiring Description

# 2.2.1 Door Lock Wiring

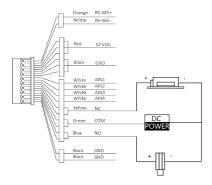


Figure 2-2 Door Lock Wiring

# i Note

Terminal NC/COM is set as default for accessing magnetic lock/electric bolt; terminal NO/COM is set as default for accessing electric strike.

# 2.2.2 Door Contact Wiring

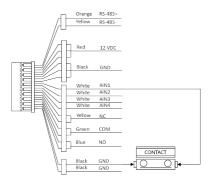


Figure 2-3 Door Contact Wiring

# 2.2.3 Exit Button Wiring

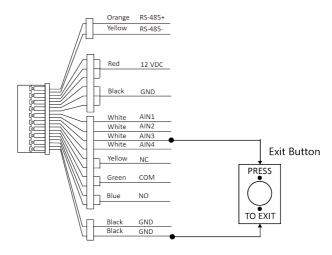


Figure 2-4 Exit Botton Wiring

# 2.2.4 Alarm Input Device Wiring

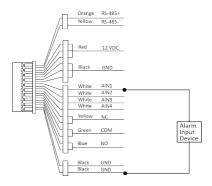


Figure 2-5 Alarm Input Device Wiring

# 3 Installation

### i Note

- Make sure the device in the package is in good condition and all the assembly parts are included.
- Make sure your power supply matches your door station.
- Make sure all the related equipment is power-off during the installation.
- Check the product specification for the installation environment.

# 3.1 Accessory Introduction

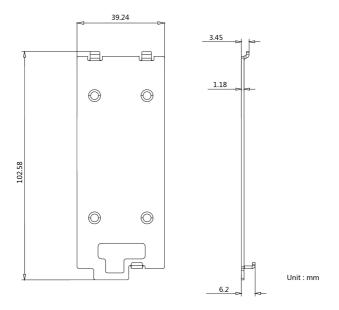


Figure 3-1 Accessory Introduction

## i Note

The dimension of the mounting plate is  $102.58 \text{ mm} \times 39.24 \text{ mm} \times 6.2 \text{ mm}$ .

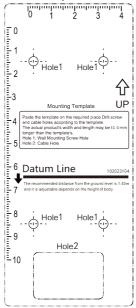
# 3.2 Surface Mounting without Protective Shield

#### **Before You Start**

- Tools that you need to prepare for installation: Drill (\(\phi\)2.846) and gradienter.
- Purchase the protective shield before installation.

#### Steps

 Stick the mounting template on the wall. Drill screw holes according to the mounting template. Remove the template from the wall.



**Figure 3-2 Mounting Template** 

- 2. Secure the mounting plate on the wall with 4 supplied screws according to the screw holes.
- **3.** Install the villa door station to the mounting plate. Fix the device on the mounting plate with the set screw.

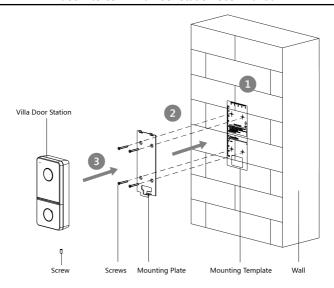


Figure 3-3 Surface Mounting without Protective Shield

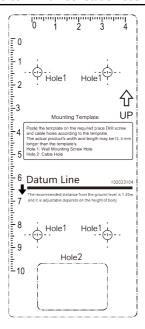
# 3.3 Surface Mounting with Protective Shield

### **Before You Start**

- Tools that you need to prepare for installation: Drill (\$\phi 2.846)\$ and gradienter.
- Purchase the protective shield before installation.

### Steps

 Stick the mounting template on the wall. Drill screw holes according to the mounting template. Remove the template from the wall.



**Figure 3-4 Mounting Template** 

- 2. Align the protective shield with the mounting template.
- **3.** Secure the mounting plate and protective shield on the wall with 4 supplied screws according to the screw holes.
- **4.** Install the villa door station to the mounting plate. Fix the device on the mounting plate with the set screw.

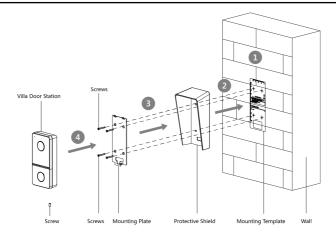


Figure 3-5 Flush Mounting with Protective Shield

# 4 Activation

# 4.1 Activate Device via Web

You are required to activate the device first by setting a strong password for it before you can use the device.

Default parameters of the door station are as follows:

Default IP Address: 192.0.0.65.

Default Port No.: 8000.

Default User Name: admin

#### Steps

- 1. Power on the device, and connect the device to the network.
- Enter the IP address into the address bar of the web browser, and click Enter to enter the activation page.

🔃 Note

The computer and the device should belong to the same subnet.

- **3.** Create and enter a password into the password field.
- **4.** Confirm the password.
- 5. Click OK to activate the device.

# 4.2 Activate Device via Client Software

You can only configure and operate the door station after creating a password for the device activation.

Default parameters of door station are as follows:

Default IP Address: 192.0.0.65.

Default Port No.: 8000.

Default User Name: admin.

#### Steps

- Run the client software, click Maintenance and Management → Device Management → Device to enter the page.
- 2. Click Online Device.

- 3. Select an inactivated device and click Activate.
- **4.** Create a password, and confirm the password.

i Note

We highly recommend you to create a strong password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

5. Click **OK** to activate the device.

 $\widehat{\,\,\,\,\,\,\,}$  Note

- When the device is not activated, the basic operation and remote operation
  of device cannot be performed.
- You can hold the Ctrl or Shift key to select multiple devices in the online devices, and click the Activate button to activate devices in batch.

# 4.3 Edit Network Parameters

To operate and configure the device via LAN (Local Area Network), you need connect the device in the same subnet with your PC. You can edit network parameters via **Guarding Vision** client software.

### Steps

- 1. Select an online activated device and click the Modify Netinfo.
- Edit the device IP address and gateway address to the same subnet with your computer.
- **3.** Enter the password and click **OK** to save the network parameters modification.

🔃 Note

- The default port No. is 8000.
- The default IP address of the door station is 192.0.0.65.
- After editing the network parameters of device, you should add the devices to the device list again.

# **5 Remote Configuration via Web**

# 5.1 Live View

In the browser address bar, enter the IP address of the device, and press the Enter key to enter the login page.

Enter the user name and password and click **Login** to enter the Live View page. Or you can click **Live View** to enter the page.



Figure 5-1 Live View

- You can start/stop live view, capture, record, audio on/off, two-way audio, etc.
- The stream type can be set as main stream or sub stream.
- For IE (Internet Explorer) users, the device support two-way audio communication.

# **5.2 Organization Structure Settings**

You can search the information of the person in organization structure.

#### Steps

1. Click **Organization Structure** to enter the page.



**Figure 5-2 Organization Structure Settings** 

- 2. Click Fresh to refresh the list.
- 3. Enter the Keyword and click Search.

The person information will display in the list.

# **5.3 Parameters Settings**

Click **Configuration** to set the parameters of the device.

🔃 Note

# **5.3.1 Local Parameters Settings**

You can configure the parameters of the live view, record files and captured pictures. The record files and captured pictures are the ones you record and capture by using the web browser. You can also set and view the saving paths of the captured pictures and recorded videos on the PC that running the web browser.

#### **Live View Parameters**

#### **Protocol**

**TCP**: Ensures complete delivery of streaming data and better video quality, yet the real-time transmission will be affected.

**UDP**: Provides real-time audio and video streams.

## **Stream Type**

Set the stream type as Main Stream or Sub-stream.

# **Play Performance**

Set the live view performance to **Shortest Delay**, **Balanced** or **Fluent**.

#### Rules

It refers to the rules on your local browser, select enable or disable to display or not display the colored marks when the motion detection, face detection, or intrusion detection is triggered. E.g., enabled as the rules are, and the face detection is enabled as well, when a face is detected, it will be marked with a green rectangle on the live view

# **POS/OSD Overlay**

Enable the function, feature information of the detected target is dynamically displayed near the target in the live image.

# **Image Size**

Set the image size to **Auto-fill**, **4:3** or **16:9**.

#### **Auto Start Live View**

Check Yes to enable the function.

## **Image Format**

Select the image format for picture capture.

Click **Save** to enable the settings.

#### **Record File Parameters**

#### Record File Size

Select the packed size of the manually recorded and downloaded video files to **256M**, **512M** or **1G**. After the selection, the maximum record file size is the value you selected.

### Save record files to

Set the saving path for the manually recorded video files.

Click Save to enable the settings.

# **Picture and Clip Settings**

Save snapshots in live view to

Set the saving path of the manually captured pictures in live view mode.

i Note

You can click **Browse** to change the directory for saving the clips and pictures, and click **Open** to open the set folder of clips and picture saving.

Click **Save** to enable the settings.

### 5.3.2 System Settings

Follow the instructions below to configure the system settings, include System Settings, Maintenance, Security, and User Management, etc.

Click **System** to enter the settings page.

### **Basic Information**

Click **System Settings** → **Basic Information** to enter the settings page. On the page, you can edit **Device Name** and **Device No.** Set the **Language** according to your needs.

Click Save to enable the settings.

# **Time Settings**

Click **System Settings** → **Time Settings** to enter the settings page. Select the **Time Zone** of your location from the drop-down list.

- Enable NTP, set the Server Address, NTP Port and Interval.
- Enable Manual Time Sync., set the time manually or check the Sync. with computer time.

Click Save to enable the settings.

#### **DST**

Click **System Settings** → **DST** to enter the settings page. Check the **Enable DST**, and set the parameters.

Click Save to enable the settings.

#### RS-485

Click **System Settings** → **RS-485** to enter the settings page. Select the **No.** and **Working Mode** from the drop-down list.

Click Save to enable the settings.

#### Maintenance

Click **Maintenance** → **Upgrade & Maintenance** to enter the settings page.



Figure 5-3 Maintenance

Reboot: Click Reboot to reboot the device.

#### Restore

Click **Restore** to reset all the parameters, except the IP parameters and user information, to the default settings.

#### Default

Click **Default** to restore all parameters to default settings.

- Export parameters:
  - 1. Click **Device Parameters** to pop up the dialog box.
  - 2. Set and confirm the encryption password.
  - 3. Click **OK** to export parameters.
- Import Config. File:
  - 1. Click Browse to select the configuration file.
  - 2. Click **Import** and enter the encryption password to import.
- Upgrade: Click Browse to select the upgrade file.

🔟 Note

The upgrading process will last 1 to 10 minutes, do not power off during the upgrading. The device reboots automatically after upgrading.

## **User Management**

Click **User Management** to enter the settings page.

Administrator can edit the permission for the users.

 $\widehat{oxed{1}}$  Note

We highly recommend you to create a strong password of your own choosing (using a minimum of 8 characters, including at least three kinds of following categories: upper case letters, lower case letters, numbers, and special characters) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

#### **Online Users**

Click **User Management** → **Online Users** to enter the page.

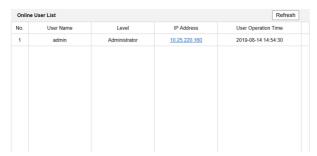


Figure 5-4 Online Users

Click **Refresh** to get the present information.

### **Arming/Disarming Information**

Click **User Management** → **Arming/Disarming Information** to view the information. Click **Refresh** to get the present information.

## 5.3.3 Network Settings

## TCP/IP Settings

TCP/IP settings must be properly configured before you operate the device over network. The device supports IPv4.

### Steps

1. Click Network  $\rightarrow$  Basic Settings  $\rightarrow$  TCP/IP to enter the settings page.



Figure 5-5 TCP/IP Settings

- 2. Configure the network parameters.
  - Check **DHCP**, the device will get the parameters automatically.
  - Set the IPv4 Address, IPv4 Subnet Mask and IPv4 Default Gateway manually.
- 3. Configure the DNS server.
- 4. Click Save to enable the settings.

## **Port Settings**

#### Steps

1. Click Network → Basic Settings → Port to enter the settings page.



Figure 5-6 Port Settings

2. Set the ports of the device.

#### **HTTP Port**

The default port number is 80, and it can be changed to any port No. which is not occupied.

#### RTSP Port

The default port number is 554 and it can be changed to any port No. ranges from 1 to 65535.

#### **Server Port**

The default server port number is 8000, and it can be changed to any port No. ranges from 2000 to 65535.

3. Click Save to enable the settings.

# Wi-Fi Settings

### Steps

- 1. Click Network → Basic Settings → Wi-Fi Settings to enter the settings page.
- 2. Enter the SSID and Password of the Wi-Fi.
- 3. Select Security Mode.
- 4. Click Connect.

# **SIP Setting**

#### Steps

- 1. Click Network  $\rightarrow$  Basic Settings  $\rightarrow$  SIP to enter the settings page.
- 2. Check Enable VOIP Gateway.
- **3.** Configure the SIP parameters.

4. Click Save to enable the settings.

### **SNMP Settings**

#### **Before You Start**

Before setting the SNMP, please download the SNMP software and manage to receive the camera information via SNMP port. By setting the Trap Address, the camera can send the alarm event and exception messages to the surveillance center.

#### Steps

1. Click Network → Advanced Settings → SNMP to enter the settings page.

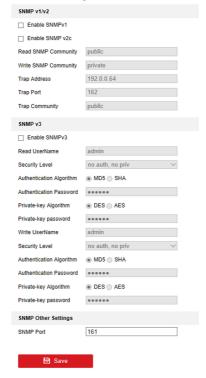


Figure 5-7 SNMP Settings

- 2. Check the checkbox of Enable SNMPv1, Enable SNMP v2c, Enable SNMPv3 to enable the feature correspondingly.
- 3. Configure the SNMP settings.

4. Click **Save** to enable the settings.



To lower the risk of information leakage, you are suggested to enable SNMP v3 instead of SNMP v1 or v2.

# **FTP Settings**

#### Steps

1. Click Network → Advanced Settings → FTP to enter the settings page.

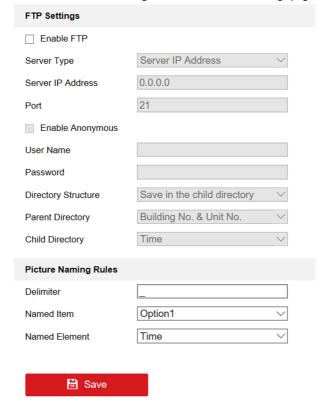


Figure 5-8 FTP Settings

2. Check Enable FTP.

- 3. Select Server Type.
- 4. Input the Server IP Address and Port.
- Configure the FTP Settings, and the user name and password are required for the server login.
- 6. Set the Directory Structure, Parent Directory and Child Directory.
- 7. Set the picture naming rules.
- 8. Click Save to enable the settings.

### **Platform Access**

Platform access provides you an option to manage the devices via platform.

#### Steps

- Click Network → Advanced Settings → Platform Access to enter the settings page.
- 2. Check the checkbox of **Enable** to enable the function.
- 3. Select the Platform Access Mode.

 $\prod$ i Note

Guarding Vision is an application for mobile devices. With the App, you can view live image of the device, receive alarm notification and so on.

**4.** Create a **Stream Encryption/Encryption** for the device.

🔃 Note

6 to 12 letters (a to z, A to Z) or numbers (0 to 9), case sensitive. You are recommended to use a combination of no less than 8 letters or numbers.

5. Click Save to enable the settings.

# **Linked Network Settings**

Enter a short description of your task here (optional).

#### Steps

1. Click Network → Advanced Settings → Other to enter the settings page.



**Figure 5-9 Linked Network Settings** 

- Set the Master Station IP, SIP Server IP Address, Center IP Address and Center Port No.
- 3. Click Save to enable the settings.

# 5.3.4 Video & Audio Settings

### **Video Parameters**

### Steps

1. Click Video/Audio → Video to enter the settings page.

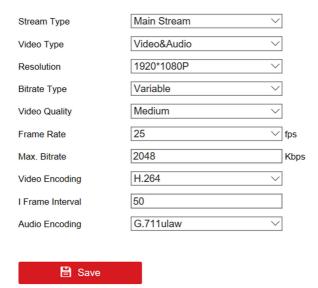


Figure 5-10 Video Parameters

- 2. Select the Stream Type.
- 3. Configure the video parameters.

### Video Type

Select the stream type to video stream, or video & audio composite stream. The audio signal will be recorded only when the **Video Type** is **Video & Audio**.

#### Resolution

Select the resolution of the video output.

### **Bitrate Type**

Select the bitrate type to constant or variable.

#### Video Quality

When bitrate type is selected as Variable, 6 levels of video quality are selectable.

### Frame Rate

Set the frame rate. The frame rate is to describe the frequency at which the video stream is updated and it is measured by frames per second (fps). A

higher frame rate is advantageous when there is movement in the video stream, as it maintains image quality throughout.

#### Max. Bitrate

Set the max. bitrate from 32 to 16384 Kbps. The higher value corresponds to the higher video quality, but the better bandwidth is required.

### Video Encoding

The device supports H.264.

#### I Frame Interval

Set I Frame Interval from 1 to 400.

#### **Audio Encoding**

The device support G.711ulaw.

**4.** Click **Save** to enable the settings.

#### **Audio Parameters**

#### Steps

- 1. Click Video/Audio → Audio to enter the settings page.
- 2. Adjust the Input Volume, Output Volume and Speak Volume.

i Note

Available range of volume: 0 to 10.

3. Click Save to enable the settings.

## 5.3.5 Image Settings

# **Display Settings**

Configure the image adjustment, backlight settings and other parameters in display settings.

#### Steps

1. Click Image → Display Settings to enter the display settings page.



Figure 5-11 Display Settings

#### 2. Select the Format.

3. Set the display parameters.

#### WDR

Wide Dynamic Range can be used when there is a high contrast of the bright area and the dark area of the scene.

## **Brightness**

Brightness describes bright of the image, which ranges from 1 to 100.

#### **Contrast**

Contrast describes the contrast of the image, which ranges from 1 to 100.

#### Saturation

Saturation describes the colorfulness of the image color, which ranges from 1 to 100.

#### **Sharpness**

Sharpness describes the edge contrast of the image, which ranges from 1 to 100.

#### **BLC Area**

If you focus on an object against strong backlight, the object will be too dark to be seen clearly. BLC compensates light to the object in the front to make it clear. OFF, Up, Down, Left, Right and Center are selectable.

4. Click **Save** to enable the settings.

## **OSD Settings**

You can customize the camera name, time/date format, display mode, and OSD size displayed on the live view.

#### Steps

- 1. Click Image → OSD Settings to enter the settings page.
- Check the corresponding checkbox to select the display of camera name, date or week if required.
- 3. Edit the Camera Name.
- **4.** Select from the drop-down list to set the **Time Format** and **Date Format**.
- 5. Configure the text overlay settings.
  - 1) Check the checkbox in front of the textbox to enable the on-screen display.
  - 2) Enter the characters in the textbox.



Up to 4 text overlays are configured.

- 6. Adjust the OSD position and alignment.
- **7.** Click **Save** to enable the settings.

# 5.3.6 Event Settings

#### **Motion Detection**

Motion detection detects the moving objects in the configured surveillance area, and a series of actions can be taken when the alarm is triggered.

#### Steps

1. Click **Event** → **Motion** to enter the settings page.

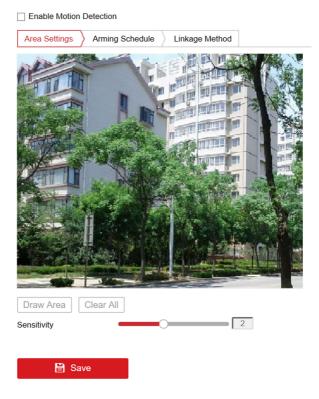


Figure 5-12 Motion Detection

- 2. Check Enable Motion Detection to enable the function.
- Click Draw Area. Click and drag the mouse on the live video to draw a motion detection area. Click Stop Drawing to finish drawing one area. Click Save to save the settings.

Clear Area Click Clear All to clear all of the areas.

**Adjust Sensitivity** Move the slider to set the sensitivity of the detection.

- **4.** Click **Arming Schedule** to edit the arming schedule.
- 5. Click on the time bar and drag the mouse to select the time period. Click **Save** to save the settings.

**Delete Schedule** Click **Delete** to delete the current arming schedule.

**6.** Click **Linkage Method** to enable the linkages.

#### **Notify Surveillance Center**

Send an exception or alarm signal to the remote management software when an event occurs.

7. Click **Save** to enable the settings.

#### **Access Control Events**

#### Steps

- 1. Click Event → Access Control Event to enter the settings page.
- 2. Select the Major Type as Device Event or Door Event.
- 3. Select the type of the Normal Linkage for the event.

## 5.3.7 Intercom Settings

### **Device ID Configuration**

#### Steps

1. Click Device ID Configuration to enter the page.



Figure 5-13 Device ID Configuration

- Select the device type from the drop-down list, and set the corresponding information.
- **3.** Click **Save** to enable the device number configuration.

## 🔟 Note

- For main door station (D series or V series), the serial No. is 0.
- For sub door station (D series or V series), the serial No. cannot be 0. Serial No. ranges from 1 to 99.
- For each villa or building, at least one main door station (D series or V series) should be configured, and one sub door stations (D series or V series) can be customized.
- For one main door station (D series or V series), up to 8 sub door stations can be configured.

## **Access Control and Elevator Control**

#### **Before You Start**

- Make sure your door station is in the mode of main door station. Only the main door station support elevator control function.
- Make sure your door station has been connected to the elevator controller via RS-485 wire if you want to use RS-485 interface.

#### Steps

 Click Access Control and Elevator Control to enter the corresponding configuration page.



Figure 5-14 Access Control and Elevator Control

- 2. Set the access control parameters.
  - 1) Select the **Door No.**
  - 2) Set the **Door-unlocked Duration**.
  - 3) Optional: Enable Delay Door Alarm.
  - 4) Click Save to enable the settings.
    - 🔃 Note
    - The door-unlocked duration ranges from 1s to 225s.
    - If you check Delayed Door Alarm, an alarm will be triggered automatically if the door is not locked in the configured duration.
- 3. Set the elevator parameters.
  - Select an Elevator No., and select an elevator controller type for the elevator.

- 2) Set the Negative Floor.
- Select the Interface Type as RS-485 or Network Interface. And enable the elevator control.
- If you select RS-485, make sure you have connected the door station to the elevator controller with RS-485 wire.
- If you select Network interface, enter the elevator controller's IP address, port No., user name, and password.

# i Note

- Up to 4 elevator controllers can be connected to one door station.
- Up to 10 negative floors can be added.
- Make sure the interface types of elevator controllers, which are connected to the same door station, are consistent.

## **Input and Output**

Click Intercom → Input and Output to enter the settings page.

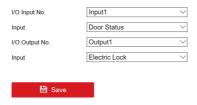


Figure 5-15 IO Input and Output

Select I/O Input No., Input, I/O Output No. and Output.

Click **Save** to enable the settings.

#### **Time Parameters**

Click Time Parameters to enter the page.

Configure the time parameters and click Save.

## i Note

- For door station, maximum speaking time and maximum message time should be configured.
- Maximum speaking time varies from 90s to 120s, and maximum message time varies from 30s to 60s.

### **Ring-Back Tone Settings**

Click Intercom → Ring-Back Tone to enter the settings page.

Click Browse to select the ring tone from PC.

🔃 Note

Available Audio Format: WAV、 AAC, Size: Less than 600 KB, Sample Rate: 8000Hz, Mono.

### **Press Button to Call**

#### Steps

- 1. Click Intercom → Press Button to Call to enter the settings page.
- **2.** Set the parameters.
  - Edit call No. for every button.
  - Check Call Management Center to set the button calling center.

🔃 Note

If you check **Call Management Center** and set the call No. as well, call management center has higher privilege than call No.

# **6 Configuration via Client Software**

# **6.1 Device Management**

Device management includes device activation, adding device, editing device, and deleting device, and so on.

After running the Guarding Vision, video intercom devices should be added to the client software for remote configuration and management.

#### 6.1.1 Add Online Device

#### **Before You Start**

Make sure the device to be added is in the same subnet with your computer. Otherwise, please edit network parameters first.

#### Steps

- 1. Click Online Device to select an active online device.
- Click Add.
- 3. Enter corresponding information, and click Add.

## 6.1.2 Add Device by IP Address

#### Steps

- 1. Click +Add to pop up the adding devices dialog box.
- 2. Select IP/Domain as Adding Mode.
- **3.** Enter corresponding information.
- Click Add.

# 6.1.3 Add Device by IP Segment

You can add many devices at once whose IP addresses are among the IP segment.

#### Steps

- Click +Add to pop up the dialog box.
- 2. Select IP Segment as Adding Mode.
- 3. Enter corresponding information, and click Add.

## 6.2 Live View via Door Station

#### Steps

- On the main page of the client software, click Main View to enter the Live View page.
- 2. In the left list of the window, double-click the device IP or click the play icon to live view.
- **3. Optional:** On the Live View page, control-click and select **Capture** to get the picture of the live view.

# **6.3 Organization Management**

On the main page of the Client Software, click PersonalManagement to enter the configuration page.

## 6.3.1 Add Organization

## Steps

- 1. In the organization list on the left, click +Add.
- 2. Enter the Organization Name as desired.
- 3. Click OK to save the adding.
- Optional: You can add multiple levels of organizations according to the actual needs.
  - 1) You can add multiple levels of organizations according to the actual needs.
  - Then the added organization will be the sub-organization of the upper-level organization.

	Note

Up to 10 levels of organizations can be created.

# 6.3.2 Modify and Delete Organization

You can select the added organization and click do modify its name.

You can select an organization, and click **X** button to delete it.

### i Note

- The lower-level organizations will be deleted as well if you delete an organization.
- Make sure there is no person added under the organization, or the organization cannot be deleted.

# **6.4 Person Management**

After adding the organization, you can add person to the organization and manage the added person such as issuing cards in batch, importing and exporting person's information in batch, etc.

i Note

Up to 10,000 persons or cards can be added.

#### 6.4.1 Add Person

Person information is necessary for the video intercom system. And when you set linked device for the person, the intercom between intercom devices can be realized.

#### Steps

 Select an organization in the organization list and click Add on the Person panel to pop up the adding person dialog.

🔃 Note

The Person No. will be generated automatically and is editable.

- 2. Set basic person information.
  - Enter basic information: name, gender, tel, birthday details, effective period and email address.

 $oxed{1}$  Note

The length of person name should be less than 15 characters.

2) Click Add face to upload the photo.

∏i Note

The picture should be in \*.jpg format.

**Click Upload** Select the person picture from the local PC to

upload it to the client.

**Click Take Phone** Take the person's photo with the PC camera.

**Click Remote** Take the person's photo with the collection device.

Collection

- 3. Issue the card for the person.
  - 1) Click Credential → Card.
  - Click + to pop up the Add Card dialog.
  - 3) Select Normal Card as Card Type.
  - 4) Enter the Card No.
  - 5) Click **Read** and the card(s) will be issued to the person.
- 4. Link the device to the person.
  - 1) Set the linked devices.

#### Linked Device

You can bind the indoor station to the person.

i Note

If you select **Analog Indoor Station** in the Linked Device, the **Door Station** field will display and you are required to select the door station to communicate with the analog indoor station.

#### Room No.

You can enter the room No. of the person.

- Click **OK** to save the settings.
- 5. Click Add to save the settings.

# 6.4.2 Modify and Delete Person

Select the person and click **Edit** to open the editing person dialog.

To delete the person, select a person and click **Delete** to delete it.

🔃 Note

If a card is issued to the current person, the linkage will be invalid after the person is deleted.

## 6.4.3 Change Person to Other Organization

You can move the person to another organization if needed.

#### Steps

- 1. Select the person in the list and click **Change Organization**.
- **2.** Select the organization to move the person to.
- 3. Click **OK** to save the settings.

## 6.4.4 Import and Export Person Information

The person information can be imported and exported in batch.

#### Steps

- Exporting Person: You can export the added persons' information in Excel format
  to the local PC.
  - After adding the person, you can click Export Person to pop up the following dialog.
  - 2) Click ... to select the path of saving the exported Excel file.
  - 3) Check the checkboxes to select the person information to export.
  - 4) Click **OK** to start exporting.
- 2. Importing Person: You can import the Excel file with persons information in batch from the local PC.
  - 1) Click Import Person.
  - You can click **Download Template for Importing Person** to download the template first.
  - 3) Input the person information to the downloaded template.
  - 4) Click ... to select the Excel file with person information.
  - 5) Click **OK** to start importing.

#### 6.4.5 Get Person Information from Device

If the added device has been configured with person information (including person details, fingerprint, issued card information), you can get the person information from the device and import to the client for further operation.

#### Steps



This function is only supported by the device the connection mothod of which is TCP/IP when adding the device.

- 1. In the organization list on the left, click to select an organization to import the persons.
- 2. Click **Get from Device** to pop up the dialog box.
- **3.** The added device will be displayed.
- Click to select the device and then click **Get** to start getting the person information from the device.

# i Note

- The person information, including person details, person's fingerprint information (if configured), and the linked card (if configured), will be imported to the selected organization.
- If the person name stored in the device is empty, the person name will be filled with the issued card No. after importing to the client.
- The gender of the persons will be **Male** by default.

#### 6.4.6 Issue Card in Batch

You can issue multiple cards for the person with no card issued in batch.

#### Steps

1. Click **Batch Issue Cards** to enter the dialog page. All the added person with no card issued will display in the Person(s) with No Card Issued list.

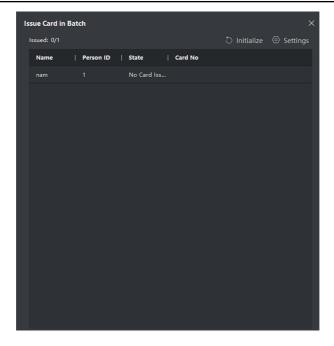


Figure 6-1 Issue Card in Batch

# 2. Click Settings.

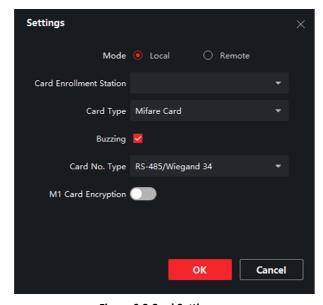


Figure 6-2 Card Settings

- 3. Select Card Type and Card No. Type.
- 4. Click OK to save the settings.

#### Result

After issuing the card to the person, the person and card information will display in the Person(s) with Card Issued list.

# 6.4.7 Permission Settings

#### **Add Permissions**

#### Steps

- On the main page, click AccessControllnfo → Access Group to enter the page.
- 2. Click +Add to pop up the adding dialog box.
- 3. Configure the parameters.
  - 1) Enter the **Name** of the permission.

- 2) Select the **Template** of the schedule.
- 3) Check the person to **Selected** according to your needs.
- 4) Check the device to **Selected** according to your needs.
- Click Save.
- Check the permission and click Apply All to Device.The status of the permission displays as Applied.
- 6. Optional: Click Applying Status to check the details.

# **Modify/Delete Permissions**

On the page of the permission settings, click  $\blacksquare$  to edit the parameters of the permission.

Select one or more permissions, click **Delete** to remove the permissions.

# 6.5 Video Intercom Settings

The Video Intercom Management module provides the function of video intercom, checking call logs and managing notice via the Guarding Vision Client Software.

# i Note

For the user with access control module permissions, the user can enter the Access Control module and manage video intercom and search information.

You should add the device to the software and configure the person to link the device in Access Control module before your configuration remotely.

On the main page, click AccessControlInfo → Video Intercom → Video Intercom on the left bar to enter the Video Intercom page.

#### 6.5.1 Receive Call from Door Station

#### Steps

- Select the client software in the page to start calling the client and an incoming call dialog will pop up in the client software.
- 2. Click **Answer** to answer the call. Or click **Hang Up** to decline the call.
- **3.** After you answer the call, you will enter the In Call page.

Adjust the Volume of Loudspeaker	Click to adjust the volume of loudspeaker.
Hang Up	Click <b>Hang Up</b> to hang up.
Adjust the Volume of Microphone	Click $\blacksquare$ to adjust the volume of microphone.
Unlock Remotely	For door station, you can click $\blacksquare$ to open the door remotely.

# $\stackrel{\frown}{1}$ Note

- One video intercom device can only connect with one client software.
- The maximum ring duration can be set from 15s to 60s via the Remote Configuration of the video intercom device.
- The maximum speaking duration between indoor station and Guarding Vision can be set from 120s to 600s via the Remote Configuration of indoor station.
- The maximum speaking duration between door station and Guarding Vision can be set from 90s to 120s via the Remote Configuration of door station.

# 6.5.2 Search Call Logs

#### Steps

1. On the Video Intercom page, click Call Log to enter the page.

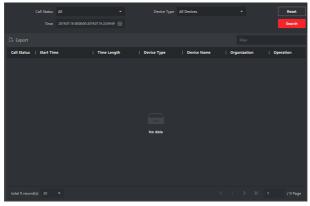


Figure 6-3 Search Call Logs

2. Set the search conditions, including call status, device type, start time and end time.

#### **Call Status**

Click  $^{\mathbf{V}}$  to unfold the drop-down list and select the call status as **Dialed**, **Received** or **Missed**. Or select **All** to search logs with all statuses.

### **Device Type**

Click V to unfold the drop-down list and select the device type as **Indoor Station**, **Door Station**, **Outer Door Station** or **Analog Indoor Station**. Or select **All Devices** to search logs with all device types.

#### Start Time/End Time

Click the time icon to specify the start time and end time of a time period to search the logs.

**Reset the Settings** Click **Reset** to reset all the configured search conditions.

- 3. Click Search and all the matched call logs will display on this page.
- **4. Optional:** Check the detailed information of searched call logs, such as call status, ring/speaking duration, device name, resident organization, etc.
- 5. Optional: Input keywords in the Search field to filter the desired log.
- **6. Optional:** Click **Export** to export the call logs to your PC.

## 6.5.3 Upload Armed Information

#### Steps

- 1. On the main page, click upper right  $\blacksquare \rightarrow Tool \rightarrow DeviceGuard$  to enter the page.
- 2. Enable to arm or disarm the device.

# 🔃 Note

- While device has been added to the client software, the device armed by default.
- When the device is armed, the alarm logs upload to the client software automatically.
- Click Alarm Application → Event Search to search the alarm logs.
- 3. Optional: Click Arm All or Disarm All to arm or disarm all the device.